

## **Coronavirus (COVID-19) Control Policy:**

Blundell Seafoods will implement the following procedures for control of the Coronavirus (COVID-19) outbreak:

There is a Blundell Seafoods Covid-19 Policy which all staff are expected to follow & adhere to. Please note that this policy will be updated by Mr. Jeremy Law on a regular basis as more information is attained regarding the Covid-19.

### **A. Employee Practice/Policy:**

All staff will be expected to follow the Food Hygiene policy as well as the new Covid-19 control procedures:

1. Wash hands after each break + any changes to product handling.
2. Masks must be worn at all times within the facility & the processing area.
3. Face shields are required to be worn with the mask at all times in the processing area.
4. Use hand sanitizers where provided eg. (entering the plant, lunch room, bathroom).
5. Keep wherever possible 2m physical distance between other staff or physical barrier between workers. If this is not possible staff should wear masks.
6. Read & follow Co. Covid-19 Policy which is posted at the entrance & in the lunch room.
7. If a staff member feels ill or has a high temp. they will notify the supervisor & will be expected to follow the Co. Covid-19 policy. The staff will stay away from work till the test results are attained.
8. If negative for Covid-19 the staff can return to work when they feel well enough to do so.
9. If positive for Covid-19 the supervisor will activate a CA & attain the following info:
  - Date of confirmed diagnosis or onset of symptoms.
  - Other members of the staff the employee had come into contact with when working via phone interview. If required the staff that came close contact with will be tested for Covid-19.
  - Will start attaining records of products that the positive test staff may have handled.
10. If other Covid-19 tested secondary staff tests come back as positive the following procedure will be implemented:
  - a) Will contact **BC Center for Disease Control** (604) 675-3866 / (1-888-covid19) = [1-888-268-4319] to notify them of the situation & directions to be taken for the positive Covid-19 findings.
  - b) As well if require CFIA + Health Canada will be contacted with the background details including the activated CA of the positive tests including the product that may have been compromised by them handling the product. Other support doc. & test results will be submitted with the notification.
  - c) Suspect product list will be attained as part of a recall procedure if required.
  - d) If a site investigation is deemed to be required, the Co will cooperate fully with the investigation.
  - e) As well any interim measures if suggested by the CFIA + Health Canada will be implemented.

### **B. Preventative Measure/Policy:**

Blundell Seafoods as a preventative measure will be implementing the following steps:  
(Please note this will be reviewed & updated on an ongoing basis)

1. The Office desk/surface area + washroom + lunch rm: Will be sanitized every 2 hours during operation to minimize contamination.
2. Temp. taking of all staff are now being implemented. IR gun will be used to take the temp. by aiming the forehead 6" distance & record the temp. of all staff at arrival. The acceptable temp. range is 31-35.6 ° C. (following the USA CDC [Centers of Disease Control & Prevention] + NCBI [National Center for Biotechnology Information]). If the temp. is > 36° C. the staff will be sent home to follow the Co. Covid-19 policy.

3. **THE LUNCH ROOM IS NOW CLOSED.** You are allowed to go in there to drop/off pick up bags but you are not allowed to linger in there any longer. We cannot guarantee the social distancing in that room. In order to mitigate the closing of the lunch room, we are implementing the following measures:
  - a) You will be given an extra 10 minutes for lunch. Please eat your lunch individually in your vehicles or outside a minimum 2 meters apart. Chairs are set up throughout the property outside if you would like to eat outside. Maintain a 2 meters distance between people.
  - b) Breaks are to be staggered. Your supervisor will be assigning break times so that social distancing can be maintained.
  - c) Washroom breaks – please maintain the social distancing rules of 2 meters in the bathroom. Wash your hands before and after.
  - d) Coffee – cancelled until further notice.
  - e) Water – please have your water bottle available and filled from home. No use of mugs or open cups anymore. Please label your bottle.
4. **NO MORE THAN 2 PEOPLE IN THE WASHROOMS AT ONE TIME AND MAINTAIN PHYSICAL DISTANCE.** If you cannot wait, please use office washrooms. Wash your hands before and after:
5. **MASKS** are to be worn at **ALL TIMES.**

### **C. Visitor Policy:**

All visitors are expected to follow the Co. Visitor Policy which is posted at the entrance. The policy follows the *B.C. Provincial Health advice.*

Please be advised that the Covid-19 policy will be reviewed, updated & amended on a continuous basis.